

INVOICE

Landscapers invoice template

FROM

Business
name _____
Address _____

Phone _____
Email _____
Licence
no. _____

BILL TO

Client
name _____
Job
address _____

Phone _____
Email _____

Invoice # _____ Date _____ Due _____

Description	Qty	Unit	Rate	Amount
Lawn maintenance — mow, edge, blow				
Labour — landscape crew				
Mulch supply and spread				
Sod supply and lay				
Paver patio (installed, incl. base)				
Retaining wall (block, installed)				
			Subtotal	
			Tax	
			Deposit paid	
			TOTAL DUE	

Payment terms

Payment due within _____ days of the invoice date. Accepted methods:

Late payment: _____

Notes / scope of work

Tip for landscapers: the property address, if you service several for one owner — it is the line most often missing from a landscaper's invoice, and the one that most often causes the argument.

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