

INVOICE

Handymen invoice template

FROM

Business
name _____
Address _____

Phone _____
Email _____
Licence
no. _____

BILL TO

Client
name _____
Job
address _____

Phone _____
Email _____

Invoice # _____ Date _____ Due _____

Description	Qty	Unit	Rate	Amount
Call-out / minimum charge (first hour)				
Labour — handyman				
TV wall mount (incl. bracket fitting)				
Door adjustment / re-hang				
Fence panel repair or replacement				
Tap / faucet replacement				
			Subtotal	
			Tax	
			Deposit paid	
			TOTAL DUE	

Payment terms

Payment due within _____ days of the invoice date. Accepted methods:

Late payment: _____

Notes / scope of work

Tip for handymen: a clear description of each separate job — not one lumped line — it is the line most often missing from a handyman's invoice, and the one that most often causes the argument.

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