

INVOICE

Drywall Contractors invoice template

FROM

Business
name _____
Address _____

Phone _____
Email _____
Licence
no. _____

BILL TO

Client
name _____
Job
address _____

Phone _____
Email _____

Invoice # _____ Date _____ Due _____

Description	Qty	Unit	Rate	Amount
Drywall hang and finish (per sq ft, Level 4)				
Board supply and hang only				
Taping and mudding				
Level 5 finish upgrade				
Ceiling hang (extra labour)				
Small patch repair (minimum charge)				
			Subtotal	
			Tax	
			Deposit paid	
			TOTAL DUE	

Payment terms

Payment due within _____ days of the invoice date. Accepted methods:

Late payment: _____

Notes / scope of work

Tip for drywall contractors: the finish level — level 3, 4 or 5 — stated explicitly. this is the most important line on the document — it is the line most often missing from a drywall contractor's invoice, and the one that most often causes the argument.

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